



Belfast City Council

Report to: Parks and Leisure Services Committee

Subject: **Tenders for the Procurement of Supplies and Services for Parks and Cemeteries Service**

Date: 15th October, 2009

Reporting Officer: Andrew Hassard, Director of Parks and Leisure Services
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Contact Officer: Agnes McNulty, Parks Service Support Manager, ext 3698

Relevant Background Information

The Committee is asked to note that the Parks and Cemeteries Service has identified the need to invite tenders in respect of the procurement of supplies and services for 1 year with the option to renew annually for a further 2 years in respect of the following:

- Supply and delivery of two verti-drainers
- Supply and delivery of high quality bedding plants
- Provision of works to control invasive weed species
- Supply and delivery of grounds maintenance plant and equipment

Key Issues

The Committee is asked to note that the tenders will be evaluated against criteria based on both cost and quality and the contracts will be awarded to the most economically advantageous tenders.

Resource Implications

Financial

The cost of these contracts has been provided for within the revenue draft estimates as outlined below.

Category	Indicative Costs/Annum
Verti-drainers	£40k

Bedding Plants	£79k
Invasive Weed Species	£33k
Grounds Maintenance Mobile Plant & Equipment	£180k
<u>Human Resources</u>	
There are no additional human resource implications	
<u>Asset and Other Implications</u>	
The procurement of the above supplies and services will enable staff to maintain high quality open space in the city.	

Recommendations
It is recommended that the Committee note the contents of the report and approve the proposed tendering exercises and authorise the Director under the scheme of delegation to accept the successful tenders.

Decision Tracking
N/A

Key to Abbreviations
None.

Documents Attached
None.